

Win-Win Apprenticeships

Team Cataloging ETDs at Two OhioLINK Libraries

Sevim McCutcheon, Kent State University
Mike Monaco, University of Akron

ETD 2025 Symposium
September 25-26, 2025



About OhioLINK & the ETD repository



- OhioLINK Consortium
 - 86 universities & colleges + State Library of Ohio
 - 115 academic libraries total
 - Shared Alma / Ex Libris catalog
 - migrated summer 2025 from Sierra/ Innovative
- OhioLINK ETD Center, <https://etd.ohiolink.edu/>
 - Institutional Repository (IR) for Ohio ETDs
 - “More than 100,000 theses and dissertations from students at 36 Ohio institutions,” 103k in 2020
 - Provides ETD metadata harvesting tools results in “pretty good” baseline ETD bibliographic records

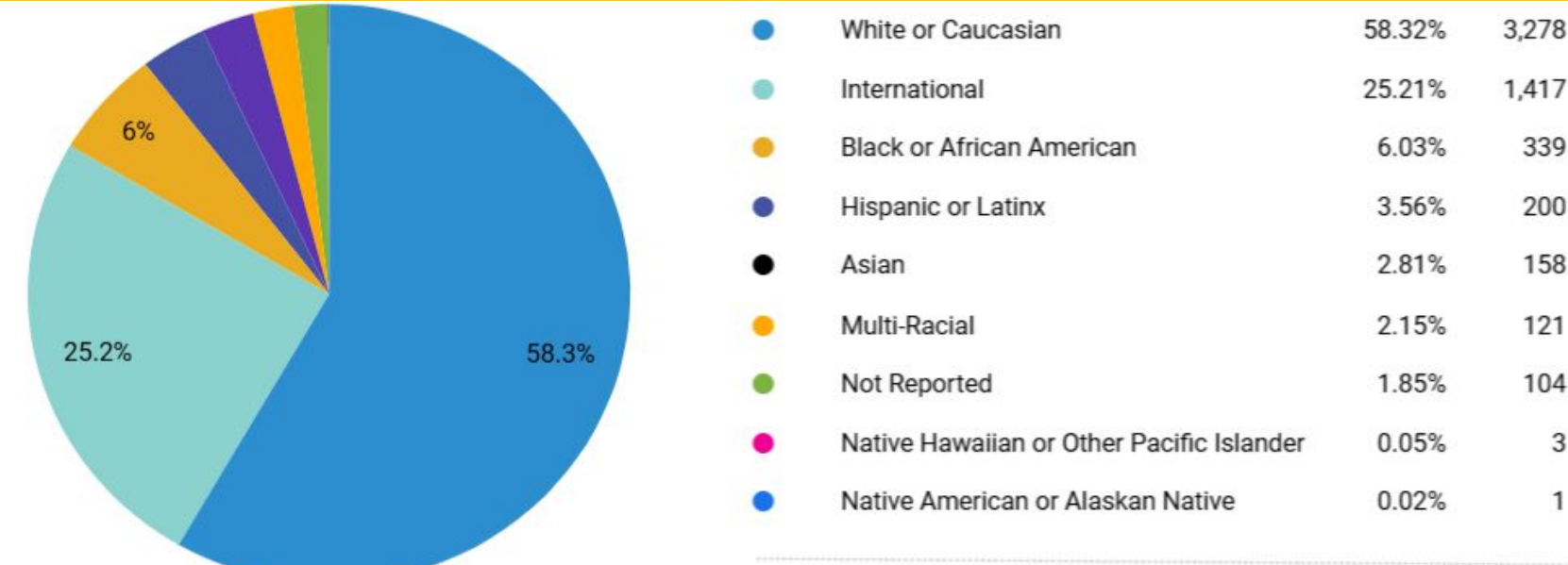
Today's presentation

- Background
 - About OhioLINK, ETD Center
 - About KSU and UA
- ETD Cataloging Process
 - Automated assistance
 - Human intervention
- Personnel trained
- Training and Instruction methods
- Lessons learned
- Future plans

About Kent State University

- 8 locations: Kent campus + 7 Regional campuses
 - About 33,000 students. Of these,
 - 5,624 graduate and 27,906 undergraduate students (fall 2023)
- Average 310 ETDs year (2011-2024)
 - Approx. 280 grad level (dissertations, doctoral, masters' theses)
 - Approx. 30 undergraduate Honors theses
- iSchool
 - Only iSchool/School of Library and Information Science in state of Ohio

Graduate students demographics, Kent campus (fall 2023)



Due to privacy concerns, if the outcome is 5 or less, 5 is used.

Gender	Student Headcount
Female	3,619
Male	2,002

Degree	Student Headcount
Graduate	5,621

About KSU grad degrees; broad areas of ETDs

By Year

From

Degree Name

- PHD (121)
- MA (41)
- MS (27)
- EDD (16)
- MFA (16)
- DNP (8)
- MFIS (8)

Subject

- Psychology (25)
- Education (22)
- Computer Science (13)
- Fine Arts (12)
- Higher Education (11)
- Sociology (11)
- Communication (10)
- Curriculum Development (10)
- Biology (10)
- Nursing (9)
- Geography (9)
- Public Health (9)
- Health Care (8)
- Clinical Psychology (8)
- Physics (8)

About the University of Akron

Downtown Akron campus + rural Wayne College

- 15,318 total enrollment (Fall 2025)
- 1,823 graduate students + 488 law students (Fall 2025)
- 76 Masters & Doctoral programs with 175 tracks
- About 200 ETDs per year (2008-2024)
- No ETDs for honors theses

About UA grad degrees, areas of ETDs

– Degree Name

- Doctor of Philosophy (60)
- Master of Science (17)
- Master of Science in Engineering (6)
- Master of Science in Polymer Engineering (1)
- Master of Fine Arts (1)
- Master of Music (1)

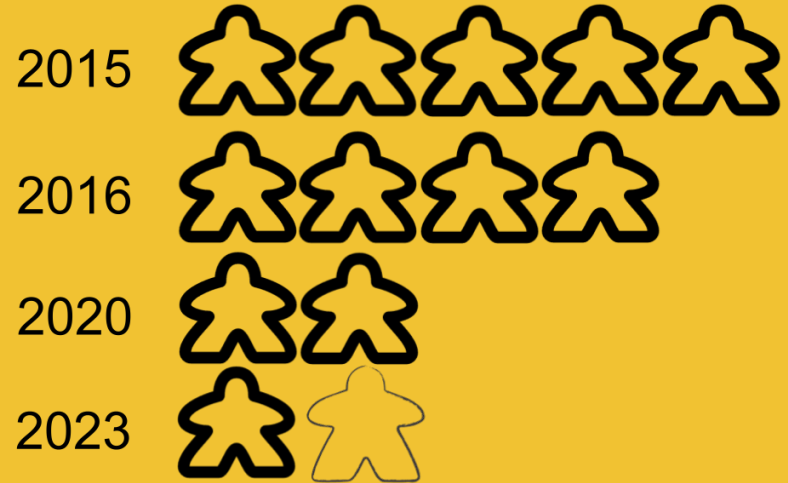
[Show Less](#)

– Subject

- Materials Science (27)
- Engineering (14)
- Mechanical Engineering (13)
- Chemistry (13)
- Plastics (9)
- Psychology (9)
- Chemical Engineering (9)
- Civil Engineering (8)
- Organic Chemistry (7)
- Energy (7)
- Biochemistry (5)
- Biology (5)
- Biomedical Engineering (5)

Attrition and ETD workload at UA

- ETDs only (no print) since 2008
- Significant ETD cataloging backlog
- Shrinking staffing



Attrition and ETD Workload at KSU

- ETDs only (almost no print) since 2010
- Shrinking personnel numbers
 - What can we do less of?
- 2006-2015 department max,
 - 1 department head
 - 5 catalog librarians
 - 1 on ETDs
 - 8-9 student workers
- 2022-23; 2025:
 - 1 catalog librarian
 - 2 student workers

General outline of cataloging

What is cataloging?

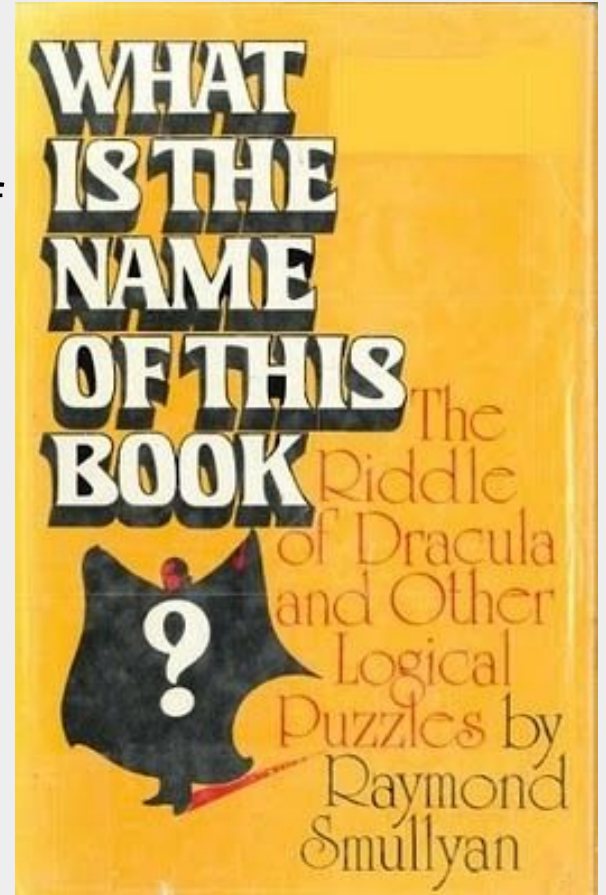
Making things findable

- Description of the thing for identification
- Searchable access points to bring together (collocate) like things
- Disambiguation to separate out disparate things

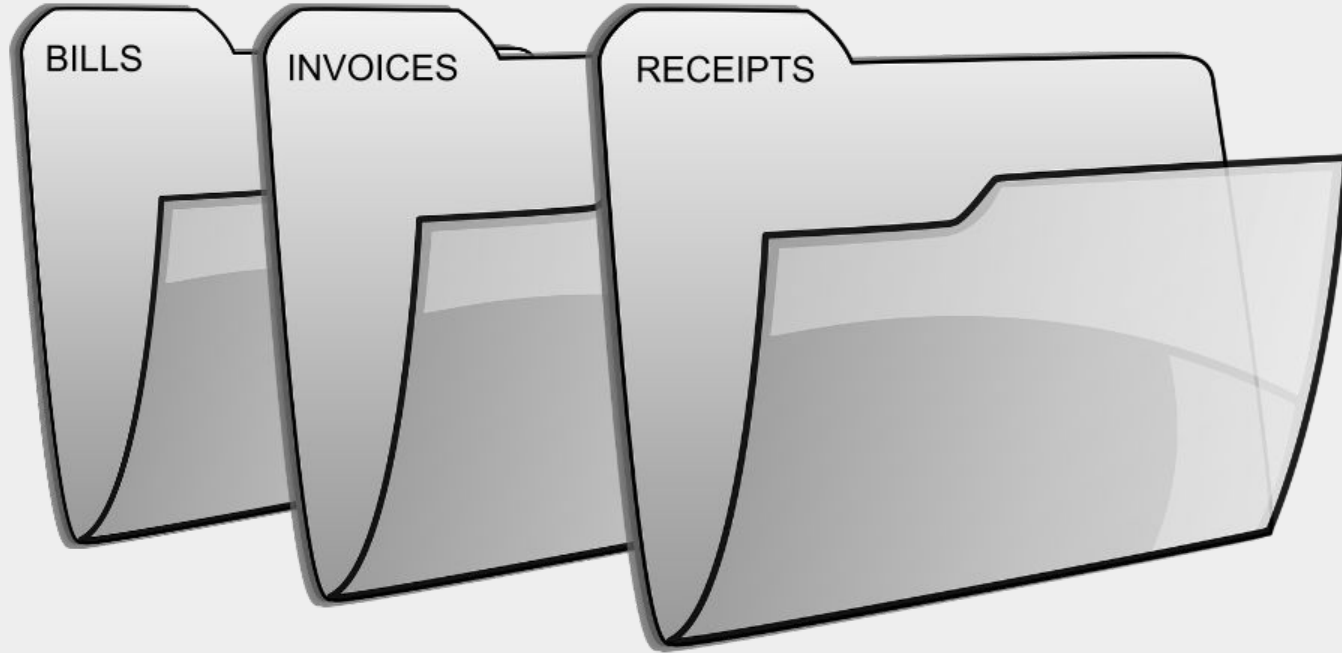
Description

Accurately reflect how the resource presents itself

- Title
- Statement of responsibility
- Extent
- Other characteristics



Collocation



> NICKMARINO

COMIC BOOK WRITER



DISCLAIMER: There are lots of other guys named Nick Marino. You'd be surprised how many people email me thinking I'm one of them. The following people are **NOT** me:

- GQ editor, journalist, and critic listed on Wikipedia
- Heavy metal musician on Rising Force Records
- Producer of Hollywood Chainsaw Hookers
- Lawyer / indie pop musician on CD Baby
- Hip hop DJ and producer with Marino Gang Records
- Hardcore gay adult film actor starring in Nailed

Still sure you've got the right guy? Email me at nickmarino@gmail.com.

AUTHOR

williams, robin

Search

Save Marked Records

Save All On Page

Num	Mark	
1	<input type="checkbox"/>	Williams, Robin
2	<input type="checkbox"/>	Williams, Robin, 1946-
3	<input type="checkbox"/>	Williams, Robin, 1947-
4	<input type="checkbox"/>	Williams, Robin, 1951-2014
5	<input type="checkbox"/>	Williams, Robin, 1951 July 21-
6	<input type="checkbox"/>	Williams, Robin, 1952
7	<input type="checkbox"/>	Williams, Robin, 1952 July 21-
8	<input type="checkbox"/>	Williams, Robin, 1952 May 10-
9	<input type="checkbox"/>	Williams, Robin, 1952 November 13-
10	<input type="checkbox"/>	Williams, Robin, 1952 Oct. 5-
11	<input type="checkbox"/>	Williams, Robin, 1952 Sept. 13-
12	<input type="checkbox"/>	Williams, Robin, 1953-
13	<input type="checkbox"/>	Williams, Robin Douglas
14	<input type="checkbox"/>	Williams, Robin H
15	<input type="checkbox"/>	Williams, Robin Harcourt
16	<input type="checkbox"/>	Williams, Robin L

Disambiguation



AUTHOR

Num	Mark	AUTHORS (1-23 of 23)	Year	Entries 389 Found
1	<input type="checkbox"/>	Williams, Robin		39
2	<input type="checkbox"/>	Williams, Robin, 1946-		4
3	<input type="checkbox"/>	Williams, Robin, 1947-		13
4	<input type="checkbox"/>	Williams, Robin, 1951-2014		172
5	<input type="checkbox"/>	Williams, Robin, 1951 July 21-		16
6	<input type="checkbox"/>	Williams, Robin, 1952	1992	1
7	<input type="checkbox"/>	Williams, Robin, 1952 July 21-		21
8	<input type="checkbox"/>	Williams, Robin, 1952 May 10-		6
9	<input type="checkbox"/>	Williams, Robin, 1952 November 13-		2
10	<input type="checkbox"/>	Williams, Robin, 1952 Oct. 5-		3
11	<input type="checkbox"/>	Williams, Robin, 1952 Sept. 13-		2
12	<input type="checkbox"/>	Williams, Robin, 1953-		79
13	<input type="checkbox"/>	Williams, Robin Douglas	c1988	1
14	<input type="checkbox"/>	Williams, Robin H	c1991	1
15	<input type="checkbox"/>	Williams, Robin Harcourt	1988	1
16	<input type="checkbox"/>	Williams, Robin L. / 53	c2003	1
17	<input type="checkbox"/>	Williams, Robin M.		2
18	<input type="checkbox"/>	Williams, Robin M., 1914-	c1977	1
19	<input type="checkbox"/>	Williams, Robin M., Jr., 1914-2006.		11
20	<input type="checkbox"/>	Williams, Robin Murphy		8
21	<input type="checkbox"/>	Williams, Robin Murray	1947	1
22	<input type="checkbox"/>	Williams, Robin, oboist. / Performer.	2004	1
23	<input type="checkbox"/>	Williams, Robin (Robin Douglas)		3

Collocation



Cataloging challenges of ETDs

- Subject Assignment
 - Cutting-edge research->
 - No established SH for the topic
 - Or new approaches to existing topics
 - Or cross-disciplinary
- Names Authority (Disambiguation) for new scholars
 - New scholars ->
 - No established name authority
 - International students
 - non-Western names into Anglo-centric file

Why catalog ETDs?

- Precedent of cataloging print TDs
 - ETDs are just as important!
- Searchable OhioLINK repository
 - Limited search capability
 - Uncontrolled access (folksonomy)
 - Separate silo from other places our users look
- Promote institutional research output (local catalog, WorldCat)

The ETD Center interface for student authors



* Title

[Preview Title](#)

Enter or paste in the title of your document as it appears on the title page. Please use standard title capitalization or sentence capitalization (for example, "An Analysis of VTOL Aircraft" or "An analysis of VTOL aircraft" rather than "AN ANALYSIS OF VTOL AIRCRAFT").

If you are pasting your title from a word processor, [please see our notes about entering special characters and formatting.](#)

* Abstract

The maximum length is 30,000 characters. Select the question mark to the right for more details.

[Preview Abstract](#)

Enter or paste in your paper's abstract or summary. Leave a blank line for paragraph breaks.

If you are pasting your abstract from a word processor, [please see our notes about entering special characters and formatting.](#)

Keywords

Enter specific words, phrases, or tags that best describe what your paper is about, or are central to your paper's focus and that could be used in a search engine to find your paper. Separate phrases with a semi-colon (for example, "VTOL; aircraft design; aerodynamics"). Keywords can contain letters, numbers, punctuation (except for semi-colons), special characters, and diacritics.

* Subject Headings

- Academic Guidance Counseling
- Accounting
- Acoustics
- Adult Education
- Aeronomy
- Assessment Evaluation



Search by title, author, keywords, etc.

[Participating Institutions](#)



Files

[YuanH_dis \(final comments\).pdf \(7.73 MB\)](#)

Structures and Properties of Polymer Nanocomposite Sub-Micron Thin Films

Yuan, Hongyi

Permalink: http://rave.ohiolink.edu/etdc/view?acc_num=akron1399299085

Year and Degree

2014, Doctor of Philosophy, University of Akron

Abstract

Polymer nanocomposite sub-micron thin films were prepared to overcome the insufficient understanding on their structure-property relationship. This research aimed at overcoming this difficult problem. Several nanocomposite systems were chosen, samples were prepared, and various experimental methods including SIEBIMM were used to study the structure and properties of the nanocomposites.

Firstly, bio-derived polymer / clay nanocomposites were prepared. X-ray scattering and TEM results suggest that the bio-derived polymer improved the dispersion of C30B also improved the morphology useful for barrier applications.

Committee

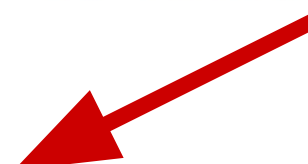
- Alamgir Karim, Dr. (Advisor)
- Matthew Becker, Dr. (Committee Member)
- Kevin Cavicchi, Dr. (Committee Member)
- Sadhan Jana, Dr. (Committee Member)
- Matthew Shawkey, Dr. (Committee Member)

Pages

169 p.

Subject Headings

[Engineering](#); [Film Studies](#); [Materials Science](#); [Nanotechnology](#); [Polymers](#)

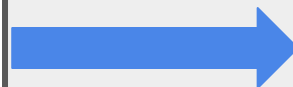


Harvesting ETD records for cataloging & Pre-cataloging with MarcEdit



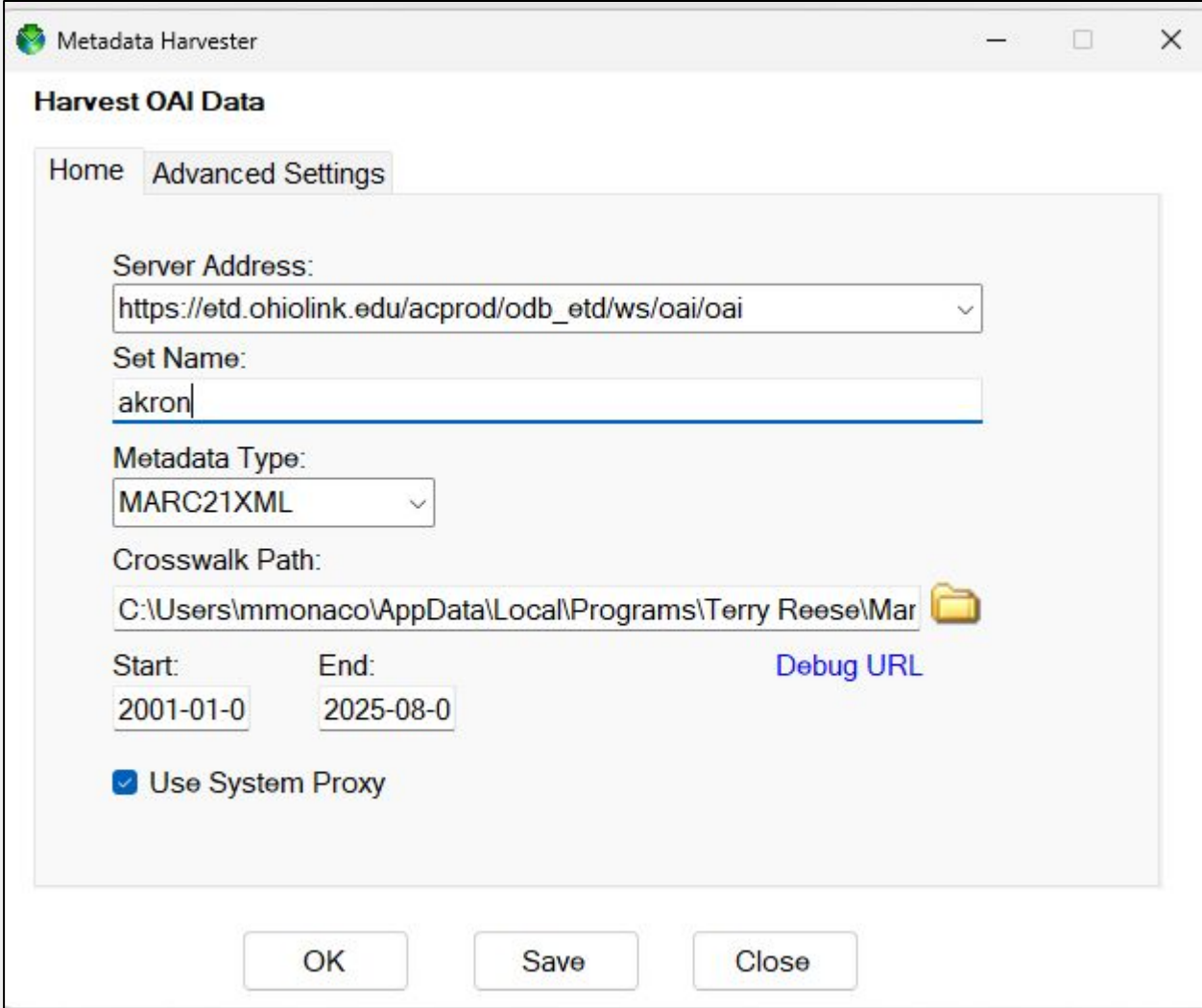
- Pull provisional records with an Open Archives Initiative protocol metadata harvester
- Make batch edits in MarcEditor
- Save records in Connexion online save file

OAI-PMH



OAI harvesting

- Pulls metadata, Identifier, and link from ETD center
- Converts to MARC format



The screenshot shows the 'Metadata Harvester' application window. The title bar reads 'Metadata Harvester' and includes standard window controls. The main content area is titled 'Harvest OAI Data' and has two tabs: 'Home' and 'Advanced Settings', with 'Advanced Settings' being the active tab. The settings are as follows:

- Server Address:** A dropdown menu containing the URL `https://etd.ohiolink.edu/acprod/odb_etd/ws/oai/oai`.
- Set Name:** A text input field containing the text 'akron'.
- Metadata Type:** A dropdown menu set to 'MARC21XML'.
- Crosswalk Path:** A text input field containing the file path `C:\Users\mmonaco\AppData\Local\Programs\Terry Reese\Mar`, followed by a folder icon.
- Start:** A date input field set to '2001-01-0'.
- End:** A date input field set to '2025-08-0'.
- Debug URL:** A blue text link.
- Use System Proxy:** A checked checkbox.

At the bottom of the window, there are three buttons: 'OK', 'Save', and 'Close'.

-040 \\\$aOnline resource\$dc\$cm
=100 1\\\$aSalunke, Namrata,\$\$author.
=245 10\\\$aSelf-Assembly of Functional Amphiphilic Triblock Copolymer Thin Films /\$cby Namrata Salunke.
=264 1\\\$aAkron, Ohio :\$bUniversity of Akron,\$c2018.
=300 \\\$a1 online resource (approximately 155 pages)
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=588 \\\$aTitle from OhioLINK ETD Center abstract webpage.
=500 \\\$aAvailable online via the OhioLINK ETD Center.
=502 \\\$bDoctor of Philosophy\$cUniversity of Akron\$d2018
=500 \\\$a"2018, Doctor of Philosophy, University of Akron, Polymer Engineering"--Website of ETD.
=520 3\\\$a "The concept of liquid wetting on solids is one of the most fundamental and fascinating phenomena shown that interfacial free energy between co-existing phases is strongly impacted by red logarithmic finite-size effects of order $\ln(L)/L^{d-1}$ and $\ln(L^{z-1}/L^{d-1})$ in the basis of this dissertation, with a view towards stimuli responsive properties of physico-chemical surfaces. The hydrophobic domain, F: poly(2-(N-ethylperfluorooctanesulfonamido) ethyl methacrylate), and hydrophilic domains lead to a controlled wetting/non-wetting spatio-temporal transition in thin FDF films. Further, the effective phase-domain structure that allowed for control of the film wettability. A third aspect of the study examined the mechanism by which the block copolymer was strongly responsive. In situ grazing incidence small angle X-ray scattering (GISAXS) on amphiphilic copolymers. These results also indicated strong optical "artificial color" variation arising from the periodic and "active" structural color.
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Tasks:

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ADD	099	\\\$aElectronic\$aThesis\$aDissertation	100					
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SUBFIELD_EDIT	793	a))	0 0			
SUBFIELD_EDIT	502	b	Doctor of Philosophy	Ph. D.	0 0			
SUBFIELD_EDIT	502	b	Master of Arts	M.A.	0 0			
SUBFIELD_EDIT	502	b	Master of Science	M.S.	0 0			
REPLACE		/\$cby /\$c	0	0				
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SUBFIELD_EDIT	504	a	references.	references (pages -).	0 0			
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SUBFIELD_EDIT	856	z	Connect to resource	0 1				
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Side by side of provisional & completed records

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=100 1\\\$aSalunke, Namrata,\$eauthor.
=245 10\\\$aSelf-Assembly of Functional Amphiphilic Triblock Copolymer Thin Films /\$cby Namrata Salunke.
=264 1\\\$aAkron, Ohio :\$bUniversity of Akron,\$c2018.
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=337 \\\$acomputer\$b\$c\$2rdamedia
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which the block copolymer was strongly responsive. In situ grazing incidence small angle X-ray scattering (C
amphiphilic copolymers. These results also indicated strong optical "artificial color" variation arising from the
and "active" structural color.
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=700 1\\\$aKarim, Alamgir,\$edegree supervisor.
=710 2\\\$aOhioLINK Electronic Theses and Dissertations Center.
=710 2\\\$aUniversity of Akron.\$bPolymer Engineering.
=710 2\\\$aUniversity of Akron,\$edegree granting institution.
=856 40\\\$3OhioLINK\$uhttp://rave.ohiolink.edu/etdc/view?acc_num=akron1533137379044442\$zConnect to

100 1 Salunke, Namrata, #e author.
245 1 0 Self-assembly of functional amphiphilic triblock copolymer thin films / #c Namrata Salunke.
264 1 [Akron, Ohio] : #b University of Akron, #c July, 2018.
300 1 online resource (xix, 155 pages) : #b color illustrations
336 text #b txt #2 rdacontent
337 computer #b c #2 rdamedia
338 online resource #b cr #2 rdacarrier
347 text file #2 rdaft
347 #b PDF #c 8.65 MB
500 Advisors, Robert A. Weiss and Alamgir Karim.
500 "2018, Doctor of Philosophy, University of Akron, Polymer Engineering."--Website of ETD
502 #b Ph. D. #c University of Akron #d 2018
504 Includes bibliographical references (pages 119-132).
520 3 "The concept of liquid wetting on solids is one of the most fundamental and fascinating phenom
dynamics"--Page G. de Gennes. Monte Carlo simulations have shown that interfacial free energ
the interfacial area L^{d-1} and linear dimension L^z cause logarithmic finite
unexplored coupling between these two phenomena in amphiphilic triblock copolymer systems t
surfaces. This dissertation explores in detail the hypotheses conjoining these two phenomena in
ethylperfluorooctanesulfonamido) ethyl methacrylate), and hydrophilic domain, D: poly(N, N'-d
and thin film confinement physics lead to a controlled wetting/non-wetting spatio-temporal transi
evaporation as well as annealing temperature and time were explored on surface phase-domain
stimuli response behavior of such systems via changes in film swelling, morphology and optical
grazing incidence small angle X-ray scattering (GISAXS) and specular reflectance experiments
amphiphilic copolymers. These results also indicated strong optical "artificial color" variation aris
dynamic properties in FDF films including domain swelling and "active" structural color.
500 Title from ETD website (viewed on November 20, 2019).
650 0 Thin films.
650 0 Triblock copolymers.
650 0 Self-assembly (Chemistry)
653 Nanoscience
653 Nanotechnology
653 Optics
653 Polymers
653 Amphiphilic triblock copolymers
653 thin film confinement
653 surface wettability
653 structural color
655 7 Academic theses. #2 lcgft
700 1 Weiss, R. A., #d 1950- #e degree supervisor. #1 https://id.oclc.org/worldcat/entity/E39PCjw
700 1 Karim, Alamgir, #e degree supervisor.
710 2 University of Akron, #e degree granting institution.
856 40 OhioLINK \$u http://rave.ohiolink.edu/etdc/view?acc_num=akron1533137379044442 \$z Connect to

In Primo VE

Full catalog records are imported into the consortial catalog (Alma) and accessed by users in our discovery layer (Primo VE)



DISSERTATION

Self-assembly of functional amphiphilic triblock copolymer thin films

Salunke, Namrata, author.; Weiss, R. A., 1950- degree supervisor; Karim, Alamgir, degree supervisor; OhioLINK Electronic Theses and Dissertations Center, repository; University of Akron, degree granting institution
July, 2018

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Resource sharing is only allowed under specific terms and conditions

View Online

Full text availability

University of Akron Theses and Dissertations

[Connect to resource](#)



Details

Title

Self-assembly of functional amphiphilic triblock copolymer thin films

Creator

Salunke, Namrata, author. >

Weiss, R. A., 1950- degree supervisor >

Karim, Alamgir, degree supervisor >

OhioLINK Electronic Theses and Dissertations Center, repository >

University of Akron, degree granting institution >

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University of Akron Theses and Dissertations

Sort items by [Date-newest](#) ▾

SEARCH

Items (8295)

View



DISSERTATION

Inadequate and harmful clinical supervision, counseling self-efficacy, coping, and supervisee burnout in health service psychology graduate students



DISSERTATION

Improving a feedback environment : An Evaluation of a Technology Department's Climate Change Intervention



DISSERTATION

Maximizing the effectiveness of negative feedback through mindfulness



DISSERTATION

Social and organizational predictors of burnout among health service psychology doctoral students : An Application of the Job Demands-Resources Model



DISSERTATION

Body dissatisfaction and eating disorder symptomology in college - aged women : An amalgamation of trait perfectionism and trait anxiety into the Tripartite Influence Model



DISSERTATION

Examining angry white man ideology : Traditional masculinity ideology, whiteness, gender role strain, system justifying beliefs, and aggrieved entitlement



DISSERTATION

The effects of leptin on bone development and growth in zebrafish (Danio rerio)



DISSERTATION

"War with none but Hell and Rome" : Puritan anti-Catholicism in early New England



DISSERTATION

Towards the development of a measure of patient reported trans counseling competence



DISSERTATION

Exploring the role of self-stigma, organizational support, and help-seeking attitudes in the relationship between masculinity ideology and police officer psychological distress

Personnel involved

- Catalog librarians
- Other library personnel
- LIS students & interns
- Undergraduates
 - Considering librarianship
- Volunteers
 - Recent iSchool grads
 - Recent retirees from other libraries

Best practices in Training, Instruction, Supervision, etc.

- Express training vs. more in-depth training
 - Pre-recorded tutorials and training for orientation
 - In-person and 1-on-1 teaching
- Regular meetings for troubleshooting & updates
- Documentation
- Peer review process
- NACO work
 - Creating or improving Name Authority Records (NARs)
 - for people and corporate bodies

KSU: Team Cataloging, Team Review

- Beginners / Express
 - Gentle introduction to MARC (machine readable cataloging)
 - Description follows a pattern
- Advanced / In-Depth
 - Original cataloging
 - Subject analysis challenging
 - NACO work for ETD authors, faculty advisors, KSU units
- Team teaching and review:
 - Peer review: experienced GSA trains novice GSA
 - Training resources from others - like Library of Congress!

Teaching: Content delivery, Techniques

- Content
 - Use existing resources
 - Document and re-use
 - Vary delivery methods
- Techniques
 - Frequent feedback
 - Peer to peer/ Teamwork
 - Talk - Demo - Do - Review

Methods for teaching content

- Use existing resources
 - Selected articles, tutorials on the web, YouTube videos
- Document and re-use
 - Local practices and procedures
 - Internship/student-specific resources
- Vary delivery methods
 - Written, oral, visual, hands-on
 - Frequent, informal mini assessments
 - Different people = different teaching styles

Existing training resources, Examples

- [MARC Bibliographic Basics](#) YouTube video, Rick Newell, OCLC
 - “This video is a very brief introduction to the MARC Bibliographic Format - just enough to help you determine which WorldCat records match the item you are cataloging, and help you select the appropriate record”
- OCLC Bibliographic Formats and Standards [3.3.6 Theses and Dissertations](#)
 - chapter 3.3.6 Special Cataloging Guidelines - Theses and Dissertations
 - Addresses all formats of TDs (ETDs, print manuscript, microform, etc.)
- [A Beginner’s Guide for Subject Analysis of Theses and Dissertations in the Hard Sciences](#) / Lona Hoover, CCQ, 2005
 - Provides helpful techniques for examining a work, determining subjects, and assigning LCSH in topics you may not have a background in, whether science or any other field

Teaching techniques

- Vary teaching methods:
 - Alternate reading/tutorials, listening to supervisor, and hands-on practice
 - Build in opportunities for review, feedback, praise
- Mini assessments / Feedback
 - Frequent, informal, verbal
 - Have student explain decision-making process
 - Ask questions about how and why student did things a certain way

Mini assessments

- “Talk me through it”
 - Ask students describe what they see as they work, think out loud, explain what they decide to do and why
 - Logical mistakes
- “What do you notice about...?”
 - Compare the PDF title page to the website about the ETD
- “Where could you look for instructions applicable to this situation?”

Talk – Demo – Do – Review

1. Instructor and student talk together about the task and instructions
2. Instructor demonstrates while talking through each step
3. Student does one with instructor near to give guidance
4. Student does one independently following written instructions
5. Instructor reviews, gives feedback
6. Repeat steps 4 and 5 until student's work meets expectations.

KSU ETD Cataloging Instructions [excerpts]

1. In Provisional Bib in the OCLC online save file, look for typos or odd characters anywhere in record (title, notes, etc.) and resolve.
2. **Open the 856 link** to ETD website.
 1. Compare website data to bib. Alert Librarian Sevim to correct obvious typos, omissions, strange characters on website.
3. **Open the full text PDF.** Examine Title page, Signature page
 1. If seen, retain 500 "Full text release has been delayed ... until [date]" See for more info, "Restricted ETDs" section below.
 2. Check names of author, degree supervisor(s), and KSU unit (Department/School/College) compared to website and bib record
 1. Note significant differences/discrepancies on spreadsheet. Sometimes KSU units change names
 3. Check Degree page. An author with previous KSU degrees may have ETD bibs in Alma already
 4. Check signature page for faculty roles (Chair, Co-Chair, Advisor, Committee Member, etc.) and ensure that the roles match on both the website and bib record
4. **Determine correct wording for the local collocation/series title field 793** by using words in the 710. Verify the correct unit name (Department, School, College name) in the [793 Controlled Vocabulary Chart](#).
 1. Edit the 793 placeholder to the correct following form and unit name, such as:
 1. KSU honors papers (Department or School of ...)
 2. KSU masters theses (Department or School of ...)
 3. KSU dissertations (Department or School of ...)
 4. KSU doctoral papers (College of Nursing) [for DNP]
5. **Check 700s** (Degree Supervisor/Supervisors) in OCLC WorldCat Authority File and Alma (either order of searching is okay)
 1. Control Name / Check AF (Authority File) through OCLC WorldCat
 1. If NAR exists for this exact KSU faculty member, Control
 2. If name doesn't control in WorldCat, search Alma by Author/Creator
 1. If no NAR exists, next best thing is consistency. Look for a pattern across MULTIPLE FINISHED bibs
 3. If anything unclear, ambiguous with name: don't take action. On spreadsheet, Mark NAR work column YES and note issue, such as:
 1. Name Twin (same name string but it's for a different person)
 2. Unclear (what name should be, no pattern, etc.)
6. **Check 100** (Author) in OCLC and Alma.
 1. Control Name / Check AF (Authority File) through OCLC WorldCat (F11). Do Steps 1-4 under Check 700s above
 2. When there is no NAR: Date of birth in 100 field. Use discretion for privacy reasons.
 1. If it's not needed for disambiguation - because the data string is unique and uncommon without it - consider omitting it from the 100 field. Factors to consider:
 1. Combination of Last name, First name [and Middle initial or name, optional] are unique and not common -> likely to stay unique
 2. Person has an ORCID number
7. **Assign LCSH**

Lessons learned

- Automate the boring, repetitive stuff
 - Save humans' precious time for the intellectually challenging stuff
- Leverage the experience of your students/staff
 - Their non-library expertise can help them analyze certain disciplines
- Value of
 - Peer-to-peer review
 - Documentation
 - Understanding authority control/identity management and institutional history
- Improving ETD center metadata too by sending corrections

Future plans

KSU's

- Keep using ETD training as bridge for cataloging training of other kinds of resources
- Next ETD batch load(s): STOP bringing provisional records into catalog for later replacement with full cataloging (minimize steps)
- One GSA goes Remote January-May 2026
- Aspirational: retrospective project to assign LCSH to ETDs without.
 - Intern and/or AI assistance?

UA's

- Use ETD training as template cross-training Acquisitions Associate in cataloging
- Exploring idea of bringing provisional records into catalog as placeholders
- Increase partnership with Graduate School to improve metadata in ETD Center
 - Fix typos, obvious errors in student-provided metadata

OhioLINK, member libraries

- Discussing potential of both
 - Improving ETD Center data with data from fully cataloged bibliographic records
 - Creating a “Community Zone” repository for Alma users

Contact Information

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