ETD's: A Collaborative Project of the Washington State University Graduate School and the University Library

John Webb

jwebb@wsu.edu

A D for Collections and Systems

Washington State University Libraries

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Dr. Karen DePauw

Dean, Graduate School

Washington State University

Sends her regrets

CHRONOLOGY

- 10/98--Graduate School & Library meet with UMI; Graduate School & Library discuss ETD project

- 01/99--Finalize Proposal for WSU Digital Dissertations Service; Deans & Provost approve

- 04/99--Faculty Senate approves

CHRONOLOGY, cont.

- 06/99--Dissertations Server Online
- 07/99--Graduate School & Library Develop ETD Process
- 12/99--Graduate School & Library Finalize Process; First Digital Dissertation Submitted

PROCEDURE

- Student, Advisor, and Committee decide if thesis or dissertation is digital

- Student files "Application for Degree" and receives guidelines including procedures for submitting in digital format

- 5 days after successful defense, sends digital dissertation or thesis to Library Digital Dissertation Server

Adobe Acrobat Document

PROCEDURE, cont.

- Server sends automatic e-mail to Library Systems

- Systems checks for legitimacy & notifies Graduate School

- Graduate School checks that corrections have been made and notifies Library Systems

- If not OK, student must resubmit

PROCEDURE, cont.

- If OK, Library Systems moves it to permanent location, gives it archival file name & permanent URL, and notifies Library Technical Services

- After cataloging, original copy of Title Page, Signature Page, & Abstract sent to Library Manuscripts, Archives, and Special Collections

PROCEDURE, cont.

- Library Technical Services sends copy of Title Page and Signature Page to UMI

- UMI gets copy of PDF file from Library ETD server

- Entry in WSU Libraries online catalog 856 field is for copy on Library ETD server

ARCHIVING

- ETD server backed up every night to tape and tapes rotated to off-site storage
- ETD server backed up monthly to separate RAID
- Considering CD-ROM in addition

ADVANTAGES

- ETD project "easy" to implement
- ETD's easier and faster for Graduate School to process
- ETD's cost students less
- ETD's cost Libraries less (but…)
- ETD's allow enhanced content possibilities
- ETD's may be accessed anytime/anywhere

CHALLENGES

- ETD project "easy" to implement, but...
- Developing and maintaining digital libraries is not to be undertaken lightly
- Sustainable access to durable information
- New costs and new responsibilities: to graduate students, to University, to scholarly communication

PROGRESS REPORT

- In 2000, 10% of dissertations and theses submitted as digital

- Fall 1999--1 dissertation

- Spring 2000--7 each

- Fall 2000--5 theses

- Spring 2001--Expect big increase